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ESTD: 1917

# University College of Engineering (AUTONOMOUS)

OSMANIA UNIVERSITY, HYDERABAD - 500 007



ESTD: 1929

No: 152 /Admn./UCE OU/2025

Date: 23.01.2025

To

1. The Vice-Principal, UCE (A), OU.
2. All the Heads of the Departments, UCE (A), OU.

**Sub:** University College of Engineering (A), OU – Minutes of the Heads of the Department Meeting held on 19.12.2024 – Communicated.

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Sir/Madam,

Please find enclosed herewith a copy of the Minutes of the Heads of the Department Meeting held on 19.12.2024 at 04.00 PM in e-Committee Room, Main Building, University College of Engineering (A), OU for your kind perusal.

  
  
PRINCIPAL  


Copy to:

1. The Deputy Registrar, UCE (A), OU.

  
23-01-25

DESPATCHED



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Minutes of the Meeting of Heads of the Departments held on 19.12.2024 at 04:00 PM at e-Committee Room, Main Building UCE (A), OU.

### Members Present

- |                                  |   |   |
|----------------------------------|---|---|
| 1. Prof. P.Chandra Sekhar        | - | Principal                               |
| 2. Prof. K. Shyamala             | - | I/c. Dean Faculty of Engg., OU          |
| 3. Prof. A. Krishnaiah           | - | Director, CDAAC                         |
| 4. Prof. Narsimhulu Sanke        | - | Director of Evaluation Examination Cell |
| 5. Prof. M. Malini               | - | Head, BME                               |
| 6. Prof. K. L. Radhika           | - | Head, CED                               |
| 7. Prof. P. V. Sudha             | - | Head, CSE                               |
| 8. Prof. E. Vidya Sagar          | - | Head, EEE                               |
| 9. Prof. D. Ramakrishna          | - | Head, ECE                               |
| 10. Prof. M. Chandrashekar Reddy | - | Head, Mech.                             |
| 11. Sri. Gopal T.K. Krishna      | - | Special Invitee Distinguish Alumni      |

Principal, UCE (A), OU has welcomed all the Heads of the Departments and Sri. Gopal T.K. Krishna, Distinguish Alumni to the meeting.

Principal informed that Hon'ble Vice Chancellor has directed to discuss preparatory plans for the Centenary Celebrations of University College of Engineering (A), OU and seek inputs from Sri. Gopal T.K. Krishna.

Sri. Gopal T.K. Krishna suggested the following:

- To plan the refurbishment of Iconic Main building, UCE (A), OU.
- To identify the Department level infrastructural requirements.
- To prepare a Dynamic list of Department-wise requirement and prioritize them.
- To meticulously plan the above items and then fundraising in two years (2025-2026).

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- To execute the work in next two years (2027-2028).
- To develop annual perpetual fund.
- Principal suggested to prepare a preliminary plan by 28<sup>th</sup> February, 2025.
- He informed that Hon'ble Vice Chancellor has conducted Principal's meeting on 18<sup>th</sup> December, 2024 and discussed the following:
  - Each Department office will be given one Printer and one scanner for office use.
  - Access Monitoring Committee, UGC will be visiting on 27<sup>th</sup> December, 2024 for Accessible auditing education.
  - A two day workshop for OBE and OBE's will be organized by Examination Branch, OU.
  - To identify the Scrap in all Departments.
  - To submit the information to NAAC on priority basis.
  - To submit the Google Scholar registration form at the earliest.
  - Salary slip will be issued only online.
  - To conduct workshop on patent / research work.
  - Auditing of class test marks / Internal marks to be done.
  - Heads of the Department are requested to conduct meetings with I<sup>st</sup> year students exclusively to discuss problems concerned.
  - It is advice to complete the class work according to Almanac.

The Meeting was concluded with vote of thanks.

  
**PRINCIPAL**